

How to Make a Utah Withholding Tax Payment Online

1. Logon to the TAP website at:
<http://tap.utah.gov/>
2. Select “Make e-Check Payment”

TAP UTAH'S TAXPAYER ACCESS POINT

☰ Taxpayer Access Point

Home

→ **Individual**
Click Here for Individual Income Tax Options

Business
Log in/Create a TAP Login
Apply for a Tax Account (TC-69)
Download Return Templates
Import Return Template
Lookup Sales Tax Rates
TC90CY County Reimbursement
Application for a Letter of Good Standing
Attach and Submit Power of Attorney

I Want To
Find a Submission
Make e-Check Payment
Make Credit Card Payment
Help Manual
FAQs
Maintenance Down Time
Technical Support Info

Municipalities and Agencies ONLY
Click Here to Access Tax Data

Utah sales and use tax returns and other sales related tax returns must be filed electronically, starting with returns due November 2, 2020. More information is available at tax.utah.gov.

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3. Select "No" under Coupon Verification
4. Enter your name and phone number in Taxpayer Contact Information
5. Select "Next"

UTAH'S TAXPAYER ACCESS POINT

e-Check Payment

Home > e-Check Payment

1. Taxpayer Information

Taxpayer Information

Coupon Verification

Are you using a coupon to direct your payment?

No Yes

Taxpayer Contact Information

Contact Name Required

Contact Phone Required

Cancel Next >

Your online session will timeout after 60 minutes of inactivity. Save your work if you will be away from your computer.

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6. Click on “Click here to add a payment”
7. Fill in the required boxes for Payment Information
 - Account Information
 - Account Type = Withholding (WTH)
 - ID Type = Account ID
 - ID = Enter your UT withholding account number
 - Account Name = Enter your business account name
 - Payment Channel
 - Payment Channel Type = Direct Debit – USA
 - Bank Account Type
 - Routing Number
 - Account Number
 - Confirm Account Number
 - Payment Information
 - Payment Type = Return Period Payment
 - Filing Frequency = Quarterly (for most taxpayers)
 - Filing Period End Date = Select the end date for the period you are paying
 - Payment Date = Enter the date you want to make you payment
 - Payment Amount = Enter the amount you want to pay
8. Click on “Add”
9. Follow the prompts to finish making your tax payment.

UTAH'S TAXPAYER ACCESS POINT

e-Check Payment

Home > e-Check Payment

1. Taxpayer Information > 2. Payment Information

Payment Information

Account Type	Filing Period	Payment Type	Payment Date	Payment Amount
Click here to add a payment				

[Cancel](#) [Previous](#) [Next](#)

Your online session will timeout after 60 minutes of inactivity. Save your work if you will be away from your computer.

Payment Information

Account Information

Account Type: Withholding (WTH)

ID Type: Account ID

ID: Required

Account Name: Required

Payment Channel

Payment Channel Type: Direct Debit - USA

Bank Account Type: Required

Routing Number: Required

Account Number: Required

Confirm Account Number: Required

Payment Information

You may schedule your payment up to 130 days from today. We won't take the funds from your account until the date you choose. Payments received after the return due date are subject to penalty and interest.

[Click here for help with payment types](#)

Payment Type: Return/Period Payment

Filing Frequency: Quarterly

Filing Period End Date: 30-Sep-2020

Payment Date: 08-Oct-2020

Payment Amount: Required

[Add](#) [Cancel](#)

Required
Format: 99999999-999-WTH